To

SDO AH&D

………………………………………………………………..

Subject:- Grant of interest free advance to Government employees for the purchase of wheat

during the year ……………………………

Respected Sir,

It is humbly submitted that I am posted as a Class IV employee in Animal Husbandry & Dairying Deptt, Haryana- Please sanction/ provide me a wheat loan as per Govt- instruction Letter No- 46/1/2011-WM(6), dated 27-04-2016- I shall be highly thankful to you for this act of kindness-

Thanking You

Yours faithfully

Enclosed: Application Form

Forwarded to SDO AH&D …………………………………… for n/a & information please

D- No--------Dated---------

 I/c Vety Surgeon

GVH………………………

**Application for Wheat Loan**

**WHEAT ADVANCE APPLICATION FORM**

**FOR ADVANCE DURING**

**THE YEAR ----------------------------**

1- Name (in Block Letter) : --------------------------------------------------------------------

2- Father’s Name : --------------------------------------------------------------------

3- Designation : --------------------------------------------------------------------

4- GPF/Account No- : --------------------------------------------------------------------

5- Branch/officer with whom : ------------------------attached-

6- Whether permanent/ temporary : ------------------------

(if temporary surety may be furnished in the attached form)

7- Date of retirement : ------------------------

8- Amount of advance required : Rs- ---------------------

9- No of instalments in which : ------------------Recoveries desired-

I promised to produce a certificate that the amount loan has been utilized for wheat loan-

Certified that my husband /wife is a government employee and he/she is not drawing such loan- **Witness:**

(Signature of the Applicant )

Recommended & forwarded to SDO (AH&D) ………………………….. for information and necessary action please.

D- No-------Dated---------

I/c Vety Surgeon

GVH………………………